

## Safe Guarding Pupils In St. Joseph's College

If you have any queries about the information in  
this leaflet or the Child Protection Policy please do  
not hesitate to contact

# St. Joseph's College

## Safe Guarding Protecting the children in our care



All staff working in the  
school have Child  
Protection / Safe guarding  
awareness training each  
year.

Volunteers and Sports  
Coaches who assist our  
teachers are all police  
checked.

All visitors to the College  
must report to reception.

We teach our pupils  
Internet Safety.

We encourage pupils to  
talk to us about their  
worries/concerns.

Family Works councillors  
are in attendance each  
week in school

Ms S Kiernan



Pastoral Leader  
Designated  
Child Protection Teacher

Ms C L'Estrange



Vice Principal  
Deputy Designated Child  
Protection Teacher

The full policy document is available on request  
from the Principal



St. Joseph's College  
518 Ravenhill Road  
Belfast, BT6 0BY



(028) 90491280 / 90491474



info@stjosephs.belfast.ni.sch.uk



www.saintjosephscollege.co.uk

## A Guide For Parents And Carers



## St Joseph's College Child Protection Policy [Safe Guarding Policy]

In St. Joseph's College we place great emphasis on the safety and well being of all our pupils. The school recognises that children have the right to be protected from all forms of violence, to be kept safe from harm and given proper care by those looking after them. We recognise our statutory obligation to make a referral either to the social services or to the police when we suspect that a pupil is suffering abuse or when a pupil makes an allegation that he/she is suffering abuse.

- Ms S Kiernan (Pastoral Leader) is the Designated Teacher for Child Protection.
- Miss C L'Estrange (VP) is the Deputy Designated Teacher for Child Protection.

All School Staff receive annual Safeguarding awareness training from the Designated Teacher.

During a recent ETI inspection (March 2017), the school provided evidence that satisfactory arrangements are in place for safeguarding learners which broadly reflect the guidance issued by the relevant Departments. The pupils reported that they feel safe and secure in school. They know what to do and who to talk to if they are concerned about their safety or well-being. **A full copy of the Child Protection Policy and Procedures is available from the Principal.**

St Joseph's College Child Protection Policy and procedures will be reviewed annually and updated to take account of new guidance and legislation when necessary.

## How A Parent Can Make A Complaint In Relation To Child Protection

If you have a concern about the safety/welfare of your own child or any other child please follow the procedure below.

I have a concern about my / or another child's safety, I can talk to  
**Ms S Kiernan**



or **Ms C L'Estrange**



If I am still concerned, I can talk to  
**Ms M McGurran (Principal)**



If I am still concerned, I can talk/write to the **Chairman of the Board of Governors, Mr Brian Gibson c/o St. Joseph's College**



At any time, I can talk to a social worker at the Gateway Team Belfast Health & Social Care Trust Tel no: 02890 507000

The local Police CARE Unit  
Tel no: 02890 650222/08456008000

## Procedure for dealing with a disclosure of suspected child abuse

It should be noted that information given to members of staff about possible child abuse cannot be held 'in confidence'. In the interests of the child, staff may need to share this information with other professionals. However, only those who need to know will be told.

Disclosure/Concern regarding abuse or neglect is received by a member of staff



Tell the Designated Teacher for Child Protection, Ms Sharon Kiernan or the Deputy Designated Teacher for Child Protection Miss Christine L'Estrange



Designated Teacher meets with Principal [in case of Principal's absence Vice- Principal] to plan course of action and ensures that a written record is made.



No Referral

Referral

(Parents informed of school concerns). Reassure complainant issue is being investigated.

Social Services, BELB informed, (Parents informed by either the school or Social Services. Reassure complainant issue is being investigated.



School will continue to monitor the situation as appropriate